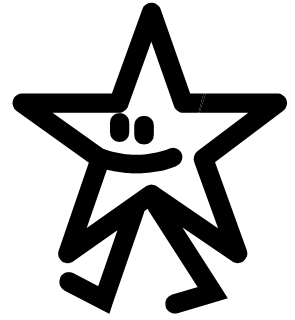


Women In Need

WIN | CONNECTION
Monthly Volunteer Opportunities



Hello future volunteers!

Women In Need offers two ways of getting involved with our programs: Individual Volunteering and Group Volunteering. Please see the descriptions below to understand how to get started!

Individuals:

Individual volunteering opportunities at WIN require some commitment on the part of the volunteer. Please be prepared to commit to at least 3 months of volunteering when exploring the possibilities. We have positions in Job Readiness, Administration, and Special Projects. We do not have individual volunteering options for youth under the age of 18. Please see below for information about bringing youth volunteers as a group. We also do not have any weekend volunteering opportunities.

To become a volunteer you must start at the Volunteer Information Session which is held once a month as needed. Details on WIN Programs and ways to get involved will be provided. Applications to volunteer are collected during the Information Session and processed in the two weeks following the Volunteer Information Session. Finally, one-on-one interviews with the Volunteer Coordinator are held after that month's applications have been processed.

New Volunteer Opportunities will be posted one week before each Volunteer Information Session. We highly recommend looking at the opportunities before applying to make sure that your desires for service match with our needs.

The next Volunteer Information Session will be on Thursday, February 2nd from 6-7pm. The session will take place at 115 West 31st Street, 4th Floor (NY, NY 10001). Please RSVP @ volunteer@w-i-n.org. You will learn about WIN's Mission and Programs as well as the latest available opportunities. There will also be a chance to fill out an application and to speak to me about your situation one on one. P.S. Stay tuned! I will post a new set of Volunteer Opportunities no later than Wednesday February 1st.

Groups:

Groups are accepted into the WIN Volunteer Program on a case by case basis. Please read the basic info below before contacting the Volunteer and Event Coordinator about your proposed event:

Activities: Most WIN volunteer groups work with our school-aged children (5 – 17) in our Recreation Programs in Harlem, Brooklyn, and occasionally in the Bronx. We also have occasional need for groups to hold events or parties for families and adult clients in our clinic. There are also limited opportunities for hands-on work at any of our sites including donation sorting, beautification, and assistance with large mailings or fundraisers.

Hours: Our Recreation Programs run from 4-7pm, Monday - Friday during the school year, and 9am – 4pm, Monday - Friday during July and August. Events for women at our Casa Rita Clinic should take place from 9am – 2pm, Monday - Friday. Parties for families can be scheduled for weekday evenings. ***Please note that most shelter sites are unable to have weekend events.*** (The JunLib Family Residences in East New York, Brooklyn can ***occasionally*** host weekend events. Please speak to the Volunteer and Event Coordinator about this.)

Group Dynamics: WIN doesn't accept groups of more than 20 volunteers per event. The ideal number is 8 – 12 volunteers per group, but this is also dependent on the location and content of the event. All volunteers must be 15 years old or older and all youth between the ages of 15 - 18 must be accompanied by 1 adult chaperone per 5 youth.

Confidentiality: WIN asks all volunteers to adhere to confidentiality policies while working in our shelters and clinics. This includes a policy of no volunteer photography or filmography. All volunteers will be asked to sign a waiver during their Orientation to the event. WIN staff may take photos of the event and will obtain permission from your volunteers before doing so. Any pictures that do not contain clients can be shared with the Volunteer Group.

Application: Please fill out the group volunteer application located here:

<http://www.women-in-need.org/volunteers.html>

The Volunteer Coordinator will contact you directly to work out the details of your project.

Questions?? Speak to Alyssa Montoya, Volunteer & Event Coordinator @ 212-695-4758 x714 or volunteer@w-i-n.org - Thanks!

Visit our website at www.women-in-need.org for more information about Women In Need.

Thank you for your interest in WIN!!

Alyssa

WIN Volunteer & Event Coordinator